



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 JANUARY 2012 - 30 APRIL 2012

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Lord Street, Southport PR8 1DA or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Cabinet and the individual Cabinet Members which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. Video conferencing facilities are available at both venues for the Cabinet Member meetings. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Committee and Member Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Housing Market Renewal – Property Acquisitions (Compulsory Purchase Orders and Transition Funding)			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	Linacre; Litherland			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Not applicable			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Lee Payne		
	E-mail Address	lee.payne@sefton.gov.uk		
	Telephone No	0151 934 4842		
	Consultation Deadline Date	Not applicable		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Cultural Centre To consider the funding implications in respect of the Southport Cultural Centre.			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Kew; Meols; Norwood			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Report of the Head of Health and Wellbeing			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	John Taylor		
	E-mail address Telephone No	john.taylor@sefton.gov.uk Tel: 0151 934 2374		
	Consultation Deadline Date	Not applicable		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sustainable Energy Action Plan Development of a Sustainable Energy Action Plan for the sub-region			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Members for Regeneration and Housing, Transportation and Environmental Place Directorate			
Method(s) of Consultation	Cabinet Member reports and internal meetings			
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Members for Regeneration and Housing, Transportation and Environmental			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Mo Kundi		
	E-mail address Telephone No	mo.kundi@sefton.gov.uk Tel: 0151 934 3447		
	Consultation Deadline Date	Ongoing		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Crosby and Waterloo Car Parks - Charges Amendments to Parking Charges at Crosby Car Parks and Introduction of Parking Charges at Seafront Car Parks in Waterloo and Crosby			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	Blundellsands; Church			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Residents and Businesses			
Method(s) of Consultation	Press advertisement and direct contact with Business Organisations following Cabinet decision			
List of Background Documents to be Considered by Decision- maker	Report to Cabinet of the 27th January 2011, Increase in Parking Charges – Crosby Car Parks			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Dave Marrin		
	E-mail address Telephone No	dave.marrin@sefton.gov.uk Tel: 0151 934 4295		
	Consultation Deadline Date	Following the expiration of the consultation period specified in the press notice		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Thornton Switch Island Link Scheme - Compulsory Purchase Orders To seek approval for the publication of the draft Compulsory Purchase Order and draft Side Roads Order			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	Manor; Park; St. Oswald			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Local residents/landowners Area Committees/ Parish Councils Statutory Authorities/ Agencies			
Method(s) of Consultation	Letters Local newspaper advertisements			
List of Background Documents to be Considered by Decision-maker	Report on progress of the scheme and detailed justification for making of the Orders			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Stephen Birch		
	E-mail address Telephone No	stephen.birch@sefton.gov.uk Tel: 0151 934 4225		
	Consultation Deadline Date	11 March 2011		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Regional Growth Fund Bid for the North Liverpool and South Sefton Strategic Regeneration Framework To approve the acceptance of any offer letters in connection with Regional Growth Fund Bids, where the Council is the accountable body. To report on any known private sector led bids relevant to Sefton.			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member - Regeneration and Housing			
Method(s) of Consultation	Report to Cabinet Member - Regeneration and Housing passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Member – Regeneration and Housing on 13th June confirming permission to be part of bid process			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Mark Long		
	E-mail address Telephone No	mark.long@sefton.gov.uk Tel: 0151 934 3471		
	Consultation Deadline Date	Not Applicable		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Economic Strategy (Consultation Draft) To approve the Sefton Economic Strategy (Consultation Draft); and to approve the period and programme for public consultation			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Strategic Leadership Team Cabinet Member - Regeneration and Housing 14 November 2011 Officers and workshop stakeholders			
Method(s) of Consultation	Overview and Scrutiny Committee (Regeneration and Environmental Services) - presentation - 14th November Cabinet Member (Regeneration and Housing) - presentation - 15th November Strategic Leadership Team - presentation - 24th November Pre-Council briefing - presentation - 24th November Cabinet Member (Regeneration and Housing) - report for information - 22nd November Cabinet - report as decision item - 19th January			
List of Background Documents to be Considered by Decision-maker	Draft Sefton Economic Strategy			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Mark Long		
	E-mail address Telephone No	mark.long@sefton.gov.uk Tel: 0151 934 3471		

Consultation Deadline Date	30th October 2011
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Carbon Management Plans To formally adopt new 'Sefton Carbon Management Plans', carbon savings targets and strategic energy issues as Council Policies			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Strategic Director - People Strategic Director - Built Environment All Heads of Service Overview and Scrutiny Committee (Regeneration and Environmental Services)			
Method(s) of Consultation	Sefton Carbon Management Project Team (representing all operational/strategic areas) 2010 - 2011 Sefton Carbon Management Board (including Member Champion/Lead) August 2011. Briefing Report to Cabinet Members – Environment and Transportation – 13 July 2011			
List of Background Documents to be Considered by Decision-maker	Sefton Carbon Management Plan 2010-2015 (Carbon Trust Approved Final Draft)			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	David Packard		
	E-mail address Telephone No	david.packard@sefton.gov.uk Tel: 0151 934 4016		
	Consultation Deadline Date	Up to four weeks prior to decision meeting.		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Merseyside Joint Municipal Waste Management Strategy and Sefton Council Waste Action Plan Approval of statutory Merseyside Joint Municipal Waste Management Strategy and Sefton Council Waste Action Plan			
Decision Maker	Cabinet			
Decision Expected	19 January 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Comprehensive Merseyside wide Public and Political Consultation process			
Method(s) of Consultation	Press releases and radio, promoting on line consultation and discussion forum. Road shows in each district, focus groups, public meetings, industry forum. Members forum, Overview and Scrutiny in each Council area. Sefton 10 Parishes.			
List of Background Documents to be Considered by Decision-maker	Strategic Environmental Impact Assessment; Waste Composition Analysis; and Consultation Programme process and results available at merseysidewda.gov.uk			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	David Packard		
	E-mail address Telephone No	david.packard@sefton.gov.uk Tel: 0151 934 4016		
	Consultation Deadline Date	Public Consultation on Joint Merseyside Strategy is now closed		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of the Southport Town Centre Retail Strategy and its recommendations			
Decision Maker	Cabinet			
Decision Expected	2 February 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Harington; Kew; Meols; Norwood; Ravenmeols			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Mo Kundi, Stuart Waldron and Tony Corfield, Places Directorate Mark Catherall, Southport Partnership			
Method(s) of Consultation	Report to Cabinet Member - Regeneration passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	Southport Town Centre Retail Strategy 'Retail Strategy Review Update 2009 and Health Checks for Southport and Bootle' approved by Cabinet Member -Regeneration, Cabinet and Planning Committee in August 2009			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Alan Young		
	E-mail Address Telephone No	alan.young@sefton.gov.uk Tel: 0151 934 3551		
	Consultation Deadline Date	25 February 2011		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Future Housing Requirements: Scope for Affordable Rent in Sefton To (i) seek endorsement for the recently commissioned study on “Future Housing Requirements: Scope for Affordable Rent in Sefton” undertaken and completed by Richard Fordham and Company and Fordham Research; and (ii) approval to minor changes to the Council’s current section 106 affordable housing negotiating position.			
Decision Maker	Cabinet			
Decision Expected	2 February 2012			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	It has been signed off by the five Registered Providers (RPs) study partners who have jointly commissioned it (and wholly funded it) with the Council. However, it will also be subject to informal consultation with the Housing and Communities Agency and Sefton’s Housing Market Partnership (4 weeks duration).			
Method(s) of Consultation	By e-mail			
List of Background Documents to be Considered by Decision-maker	Study final report			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Alan Young		
	E-mail address Telephone No	alan.young@sefton.gov.uk Tel: 0151 934 3551		
	Consultation Deadline Date	6th December 2011		

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Declaration of Air Quality Management Areas (AQMAs)			
Decision Maker	Council			
Decision Expected	16 February 2012			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	Church; Ford; Litherland			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Residents and Businesses in the AQMAs Sefton Residents via e-consult Head of Corporate Finance and ICT Strategy Head of Corporate Legal Services Head of Planning Services Head of Investment Programmes and Infrastructure Highways Agency Environment Agency NHS Sefton Neighbouring Local Authorities Defra			
Method(s) of Consultation	Local residents consulted by questionnaire, with supporting information, sent directly to residents in the AQMAs and through e-consult for residents outside AQMAs. Consultation plan submitted to the consultation panel. Organisations sent the Detailed Assessment of Air Quality, which outlines the need to declare the AQMAs			
List of Background Documents to be Considered by Decision-maker	Updating and Screening Assessment of Air Quality 2009; Detailed Assessment of Air Quality 2010; Technical Guidance Note TG09			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Gary Mahoney		
	E-mail Address Telephone No	gary.mahoney@sefton.gov.uk 0151 934 4300		

	Consultation Deadline Date	Consultation window prior to declaration is closed. Post declaration detailed delivery plan development consultation to take place.
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Vehicle Maintenance Stores Operation and Spare Parts Procurement Acceptance of Tender for Vehicle Maintenance Stores Operation and Spare Parts Procurement			
Decision Maker	Cabinet			
Decision Expected	29 March 2012			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	OJEU Tender procedure followed			
List of Background Documents to be Considered by Decision-maker	Report of Director of Street Scene			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Andrew Walker		
	E-mail address Telephone No	andrew.walker@sefton.gov.uk Tel: 0151288 6159		
	Consultation Deadline Date	7 February 2012		

CONTACT DETAILS

HOW TO MAKE REPRESENTATIONS TO DECISION TAKER

Political Leadership

Councillor P. Dowd, Leader, Labour Party and Leader of the Council, c/o Town Hall, Oriol Road, Bootle L20 7AE

Email: peter.dowd@sefton.gov.uk

Tel: 0151 934 3361

Fax: 0151 934 3459

Councillor Robertson, Leader, Liberal Democrat Party, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: libdems@sefton.gov.uk

Tel: 0151 934 2252

Fax: 0151 934 2251

Councillor Parry, Leader, Conservative Party, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: conservatives@sefton.gov.uk

Tel: 0151 934 2061

Fax: 0151 934 2060

Note: Additional contact details are also enclosed within the body of the document.